## **To Our Valued Clients:**

As the situation with coronavirus (COVID-19) continues to develop In Stock Today Cabinets is closely monitoring communications from local, state and national agencies regarding the coronavirus (COVID-19) situation, and we are planning accordingly. The health and well-being of our employees, customers, and communities are our top priority.

At this time our showrooms continue to service and support our customers in person or virtually by appointment. If you plan to visit one of showrooms, please confirm by calling the respective showroom location for your appointment. We are committed to serving our customers, while at the same time following the guidance from public health organizations, governments, and medical experts.

We are also taking precautions with all of our employees based on recommendations made by the <u>Center for Disease Control</u> and local Departments of Health including the following:

- · Frequent washing of hands and avoiding the unnecessary touching of their faces
- · Avoiding any skin-to-skin contact with customers and colleagues (i.e. handshakes)
- · Increasing overall cleaning and disinfecting practices within showrooms
- · If an employee appears to be suffering from flu-like symptoms, we are requesting that they promptly seek medical attention and to remain at home until they are free of symptoms

If visiting a showroom isn't of interest at this time, we completely understand. We have a wide variety of resources available to meet your needs, including virtual meetings using webinars, facetime or by telephone call.

We personally want to thank all our customers. We appreciate that these are challenging times and are committed to a safe shopping experience.

## **IN STOCK TODAY CABINETS**